



Stichting WK Jonge Dressuurpaarden, De Beek 125, NL-3852 PL Ermelo

GENERAL INFORMATION PROMOTION STANDS

FLOOR PLAN

Enclosed you will find the floor plan of the *Promenade World Breeding Dressage Championships (WC YH) 2018*. You can find the number of your stand on the attached list. The plan is subject to change; the organisation can still alter the placing of the stands.

SET-UP

You can set-up your stand on:

Tuesday July 31 st from	12.00 hrs. until 18.00 hrs.
Wednesday August 1 st of August from	08.00 hrs. until 20.00 hrs.

Attention: on Wednesday it is **until 15:00 hrs.** allowed to unload with the car at the stand. Upon 15:00hrs. It will be **not possible** to reach you're stand by car.

OPENING HOURS

Thursday August 2 nd from	08.30 hrs. until 20.30 hrs.
Friday August 3 rd from	08.00 hrs. until 20.30 hrs.
Saturday August 4 th from	08.00 hrs. until 22.00 hrs.
Sunday August 5 th from	09.00 hrs. until 19.00 hrs.

All exhibitors are obliged to have their stands open and staffed during the opening hours mentioned above. The opening hours are based on the event schedule. If the event program changes or if the program goes on longer than expected, the opening hours will change accordingly. There will be entertainment in the promenade after the program in the main arena has finished. We therefore advise you to carefully close your stand upon leaving and to store any valuable items carefully or take them with you.

DISMANTLING

You can dismantle your stand on:

- Sunday August 5th from approx. 1,5 hrs after the program has finished until 24.00 hrs.
- Monday August 6th from 07.00 hrs. until 12.00 hrs .

If the program in the main arena goes on longer than expected, the dismantling hours change accordingly.

On Sunday it will be possible to dismantle until 24.00 hrs. All promotion stands have to be dismantled on Monday August 6th before 12.00 hrs. Please deposit your waste in the containers made available. Everything that will be found in the stand after your departure will be removed on your expense. If you have ordered a constructed stand, then this will be dismantled on Sunday evening, please plan accordingly the packing of your stand.



Stichting WK Jonge Dressuurpaarden
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CONTACT PERSON

During the building hours V2 Facility will be your contact.

Contact details are as followed:

Until Tuesday July 31st by phone: 0031(0)411-724444 or by email: stands@v2-facility.nl.

From Wednesday August 1st please call: 0031(0)6-11427509

ENTRY TO THE SHOW GROUND

You will receive 4 exhibitors entry bands during the set-up. During the set-up and dismantling hours you don't need an entry band. The bands give admission to the event from Thursday the 2nd of August until Sunday the 5th of August 2018. Every exhibitor will receive 4 entry bands, two parking tickets and coupons for 10% discount at the catering square..

STAND POLICY

The organisation of WC YH strives to give the promenade an exclusive appearance. We count on your full cooperation to achieve this and we will monitor all stands during set-up and the event itself:

- The organisation cannot be held accountable for theft or other damage to your stand and/or the inventory of your stand.
- It is not allowed to sublet your stand. If you are sharing your stand with another company, please discuss this with the organisation in advance. The organisation has the right to refuse or remove companies.
- The floor plan is subject to changes. The organisation has at all times the right to make changes.
- If you cancel your reserved package after the July 2nd, 50% of the accused amount will be charged. In case of cancelation after the July 17th or "no show" 100% of the accused amount will be charged.
- It is not allowed to put advertising (flags, banners, boarding etc.) outside of your stand.
- It is not allowed to build outside the assigned stand space or to place your merchandise there. All that is placed outside the assigned space will be removed immediately.
- It is not allowed to use any straw, hay, wood chips or any other inflammable materials for decoration purposes of your stand.
- The WC YH has committed a partnership with Longines. Jewellery up to € 200, - may be sold in the promo village. Above € 200, - Longines has exclusivity.
- It is not allowed to play music and/or cause any other form of noise that might disturb other people.
- You are allowed to hand out flyers from your stand. However it is forbidden to flyer outside your stand and/or on the parking lot.



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SECURITY/ INSURANCE

There will be security on site from Tuesday the 31st of July 22.00 hrs. until Monday the 6th of August 07.00 hrs. Despite the presence of security we advise you nonetheless to store valuable items at night and carefully close your stand at the moment you are leaving. You are responsible for the stand and the inventory. The organisation has no insurance that covers the promotion stands. We therefore recommend you to take insurance for this. The organisation cannot be held accountable for theft or other damage to your stand and/or the inventory of your stand.

If you have arranged your own security for your stand, then please let V2-Facility know in advance: stands@v2-facility.nl

FURNITURE

Furniture can be booked with Kaak Event Rent

<https://www.kaakeventrent.nl/keurzen/wk-jonge-dressuurpaarden-event-2018-2-2/>

the password is: WKJD2018

LIGHTING

There will be no lights in the stand.

ELECTRICITY

In the stand will be a 220 volt electricity box. You need to bring your own extending cords. If you need more electricity it can be arranged bij extra fee.

WASTE

Every exhibitor is obliged during the set-up, the event itself and the dismantling to deposit their waste into the right containers.

ACCOMMODATION

KNHS Centrum
De Beek 125
3852 PL Ermelo
The Netherlands

ORGANISATION STANDS & EXHIBITORS

V2 Facility
Helvoirtsestraat 21
5268 BA Helvoirt
Tel.: 0031(0)411-724444
Tel.: 0031(0)6-11427509
stands@v2-facility.nl



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